



基督教宣道會宣基中學
Christian & Missionary Alliance Sun Kei Secondary School

Annual School Plan 2020-2021

School Mission

Our school is a government subsidized secondary school founded by Christian & Missionary Alliance Church Union of Hong Kong and was officially opened in September, 1999. We exalt biblical truth, and act on Christian benevolent spirit. With the responsibility to proclaim Christian truth, and a macro view of international perspective, we gaze at the broad education universe and practise high quality whole person education. We are dedicated to grooming students to have a balanced development in ‘Spiritual, Moral, Intellectual, Social, Physical and Aesthetic’ education, so that they can utilize their potential and be equipped with abilities and high moral to pursue excellence and make contribution to society.

School Motto

‘Trust in the LORD with all your heart and lean not on your own understanding; in all your ways acknowledge Him, and He will make your paths straight.’ (Proverbs 3:5-6)

School Vision

- An Arena for Proclaiming Christ
- An Institution to Develop Human Potentials
- A Cradle of Leaders

2018-2021 Major Concerns

- To equip students as proactive, independent and purposeful learners who are visionary, innovative, excel in STEAM, and have broad national and global exposure
- To enrich students’ learning experiences and nurture them with positive values and life competencies

1.Major Concern : **To equip students as proactive, independent and purposeful learners who are visionary, innovative, excel in STEAM, and have broad national and global exposure**

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
<ul style="list-style-type: none"> To enhance students' proactive and self-directed learning culture 	<ul style="list-style-type: none"> To develop students' proactive and self-management attitude 	<ul style="list-style-type: none"> At least 2 assembly activities are conducted 	<ul style="list-style-type: none"> Records of work 	Sept, 2020 - Jul, 2021	Teaching and Learning Committee	
	<ul style="list-style-type: none"> To enhance students' self-directed learning strategies to students 	<ul style="list-style-type: none"> To promote at least 2 strategies in the class teacher periods and lessons 	<ul style="list-style-type: none"> Records of work 	Sept, 2020 - Jun, 2021	Teaching and Learning Committee	
	<ul style="list-style-type: none"> To establish students' goal setting habit 	<ul style="list-style-type: none"> To provide at least 2 goal setting activities at the beginning of the academic year 	<ul style="list-style-type: none"> Records of work 	Sept, 2020	Teaching and Learning Committee	
	<ul style="list-style-type: none"> To develop students' questioning / problem solving skills and build up students' confidence in tackling problems 	<ul style="list-style-type: none"> To adopt "ShareStart" strategy in the lessons. Good practices are observed and demonstrated in the lesson observations 	<ul style="list-style-type: none"> Records of work Lesson plans 	Oct, 2020 - Jun, 2021	Teaching and Learning Committee	
	<ul style="list-style-type: none"> To organise student-led activities in the academic days 	<ul style="list-style-type: none"> At least 10 activities are held 	<ul style="list-style-type: none"> Records of work 	Sept, 2020 - Jul, 2021	Teaching and Learning Committee	
	<ul style="list-style-type: none"> To be engaged in academic competitions 	<ul style="list-style-type: none"> To organise at least 8 academic competitions during academic day or week To introduce and encourage students to participate in academic competitions of every subject At least 50% of subjects participate in academic competitions 	<ul style="list-style-type: none"> Records of work 	Oct, 2020 - Jul, 2021	Teaching and Learning Committee	
	<ul style="list-style-type: none"> To promote subject-based self-directed reading scheme 	<ul style="list-style-type: none"> More than 70% of students complete 4 reports on subject-based 	<ul style="list-style-type: none"> The 1st, 2nd and 3rd Avid Reader 	Oct, 2020 - May, 2021	Library	

		<ul style="list-style-type: none"> reading (including 2 e-books) 45% of students complete general reports on 4 Chinese or English books 	<ul style="list-style-type: none"> Reading Grades 			
	<ul style="list-style-type: none"> To empower student members in the English Society to conduct English activities for the school 	<ul style="list-style-type: none"> English Society holds at least 5 English morning assemblies English Society works with English Enhancement Team to hold at least 5 activities 	<ul style="list-style-type: none"> Records of work 	Sept, 2020 - Jul, 2021	English Department	
<ul style="list-style-type: none"> To enhance mechanisms for students' self-monitoring habit 	<ul style="list-style-type: none"> To apply "assessment of learning" strategies 	<ul style="list-style-type: none"> To identify assessment standards To develop valid and reliable measurement scales for standards To keep assessment records 	<ul style="list-style-type: none"> Assessment records Records of work 	Uniform test and exams	Teaching and Learning Committee	
	<ul style="list-style-type: none"> To apply "assessment for learning" strategies 	<ul style="list-style-type: none"> To initiate students to adjust their learning goals based on evidence from assessment in the exam review periods To develop learning and teaching strategies to close the learning gap among students 	<ul style="list-style-type: none"> Assessment records Records of work 	Dec, 2020 - Jun, 2021	Teaching and Learning Committee	
	<ul style="list-style-type: none"> To apply "assessment as learning" strategies 	<ul style="list-style-type: none"> To apply assessment strategies to enhance students' learning, such as using pre-test and post-test strategy, introduce peer-evaluation in lessons To engender and sustain students' intrinsic motivation by students' self-reflection sessions in the exam review periods 	<ul style="list-style-type: none"> Assessment records Records of work 	Dec, 2020 - Jun, 2021	Teaching and Learning Committee	

		<ul style="list-style-type: none"> • To develop students' self-monitoring and self-regulating skills in the exam review periods • To mobilise resources to support students' learning 				
	<ul style="list-style-type: none"> • To conduct data analysis on students' learning performance 	<ul style="list-style-type: none"> • To provide qualitative and quantitative assessment records • To provide Cross-Assessment Analysis and Percentile Difference Analysis for students and class teachers after exams and uniform test • To provide DSE predicted grade to S4-S6 students 	<ul style="list-style-type: none"> • Assessment records • Records of work 	Nov, 2020 - Jun, 2021	Teaching and Learning Committee	
<ul style="list-style-type: none"> • To build an efficient and effective eLearning environment and nurture STEAM innovators 	<ul style="list-style-type: none"> • To enhance eLearning strategies in teaching 	<ul style="list-style-type: none"> • 95% of the subjects experience the use of e-Learning strategies in classroom teaching 	<ul style="list-style-type: none"> • Records of work 	Oct, 2020 - Jun, 2021	Teaching and Learning Committee	
	<ul style="list-style-type: none"> • To enrich the aspects of e-Learning strategies as: <ul style="list-style-type: none"> ▪ Flipped Classroom ▪ Google Classroom ▪ Interactive Learning & Teaching on lesson ▪ Self-directed Learning 	<ul style="list-style-type: none"> • To introduce 3 new eLearning tools in applying eLearning strategies 	<ul style="list-style-type: none"> • Records of work 	Oct, 2020 - Jun, 2021	Teaching and Learning Committee	
	<ul style="list-style-type: none"> • To enhance the BYOD (Bring Your Own Device) scheme 	<ul style="list-style-type: none"> • Students' application of BYOD is allowed through the whole year • To revise the policy and to allow flexibility for S5 and S6 to use their devices 	<ul style="list-style-type: none"> • Records of work 	Sept, 2020 - Jun, 2021	Teaching and Learning Committee	
	<ul style="list-style-type: none"> • To refine and further embed STEAM elements in the 	<ul style="list-style-type: none"> • To enhance S1 and S2 project learning with 	<ul style="list-style-type: none"> • Records of work 	Sept, 2020 - Jun, 2021	Teaching and Learning Committee	

	curriculum	<ul style="list-style-type: none"> STEAM elements At least 3 STEAM activities are introduced in S1 and S2 integrated science curriculum 			Committee	
	<ul style="list-style-type: none"> To build a professional STEAM network 	<ul style="list-style-type: none"> CUHK Jockey Club AI for the Future Project will be implemented in ICT CUHK Jockey Club STEM in Action Project will be implemented in project learning HKU AI Database and Application will be developed 	<ul style="list-style-type: none"> Records of work 	Sept, 2020 - Jun, 2021		
	<ul style="list-style-type: none"> To create STEAM friendly environment and atmosphere 	<ul style="list-style-type: none"> To establish Science and Innovation Centre At least 3 innovative courses/activities are held through the QEF programme STEAM Faire will be held 	<ul style="list-style-type: none"> Records of work 	Sept, 2020 - Jun, 2021	Teaching and Learning Committee	
<ul style="list-style-type: none"> To promote values education and broaden students' national and global exposure 	<ul style="list-style-type: none"> To refine junior form curriculum 	<ul style="list-style-type: none"> To introduce History curriculum in the junior form 	<ul style="list-style-type: none"> Records of work 	Sept, 2020 - Jul, 2021	Teaching and Learning Committee	
	<ul style="list-style-type: none"> To participate in experiential learning activities organised by external bodies 	<ul style="list-style-type: none"> To introduce and encourage students to participate in experiential learning activities of every subject At least 50 % of subjects participate in subject-based experiential learning activities organised by external bodies 	<ul style="list-style-type: none"> Records of work 	Oct, 2020 - Jul, 2021	Teaching and Learning Committee	

	<ul style="list-style-type: none"> To organise workplace visit / university visits in Life Wide Learning Day 	<ul style="list-style-type: none"> At least 80% of students have reflection and are more aware of the world of work / multiple pathways of further studies 	<ul style="list-style-type: none"> Survey 	Mar 2021	Teaching and Learning Committee	
	<ul style="list-style-type: none"> To coordinate the works in “Student Support Day” to provided individual counselling to all students 	<ul style="list-style-type: none"> To provide template for class teachers to set the individual counselling time slot for each student Teachers find that students can formulate measurable and achievable individual plans 	<ul style="list-style-type: none"> Records of work Survey / teachers’ feedback 	Nov, 2020	Teaching and Learning Committee	

2.Major Concern : To enrich students’ learning experiences and nurture them with positive values and life competencies

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
<ul style="list-style-type: none"> To develop students to have a sense of gratitude, to learn to cherish the things they have; adopt a proactive and optimistic attitude towards life, in order to help them face the challenges in difficult times 	<ul style="list-style-type: none"> To organise Moral Education Day in the context of expressing gratitude, to cherish, be proactive and optimistic 	<ul style="list-style-type: none"> To organise Moral Education Day and invite students to share their resolutions Exceeding 80% of students make reflection and resolution following the activity 	<ul style="list-style-type: none"> Check on the no. of students making resolution following the event 	17 th Sept, 2020	Student Quality Nurturing Committee	
	<ul style="list-style-type: none"> To organise activities to develop students with a sense of gratitude, learn to cherish the things they have; adopt a proactive and optimistic attitude towards life 	<ul style="list-style-type: none"> To organise assembly At least two whole-school activities 	<ul style="list-style-type: none"> Check on no. of activities and assemblies organised for the whole school 	Sept, 2020 - Jun, 2021	Student Quality Nurturing Committee	
<ul style="list-style-type: none"> Improve the main 	<ul style="list-style-type: none"> To organise different experiential activities to 	<ul style="list-style-type: none"> At least 1 experiential activity is organised for S1 	<ul style="list-style-type: none"> Check on the no. of 	Sept, 2020 - May,	Student Quality Nurturing	

experiential activities of each form to foster students' positive value and affectiveness	foster students' positive value and affective characteristics in different growth stages	to S6 • At least 80% of all students participate	activities organised	2021	Committee	
	• To organise value and affective education activities in class teachers periods and assembly	• At least 1 class teachers period activities and assembly is organised for S1 to S6 • At least 80% of all students participate	• Check on the no. of activities organised	Sept, 2020 - May, 2021	Student Quality Nurturing Committee	
• Encourage students to formulate their individual plans by implementing the “Student Holistic Development and Life Planning Scheme”	• To coordinate the works in “Student Support Day” to provided individual counselling to all students	• To provide template for class teachers to set the individual counselling time slot for each student • Teachers find that students can formulate measurable and achievable individual plans	• Records of work • Survey / teachers’ feedback	Nov, 2020	Teaching and Learning Committee, Student Quality Nurturing Committee	
• To provide multi-learning experience to broaden students’ experience and cultivate students with positive value	• To encourage S1-S5 students to record both on and off campus voluntary service	• At least 10 times off campus voluntary services	• Records of work	Sept, 2020 - Aug, 2021	Student Potentials Development Committee	
	• To participate in the 4C Youth Volunteer Leadership Programme (S3-S5 students)	• To organise 1 voluntary service • To join at least 1 voluntary service	• Records of work	Sept, 2020 - Aug, 2021	Student Potentials Development Committee	
• To nurture a sense of responsibility towards society to fulfil citizen’s	• To participate in national education activities and competitions to enhance the knowledge of the Nation	• At least 3 teams to join the activities or competitions in the year • To organise at least 1 seminar in the year	• Records of work	Sept, 2020 - May, 2021	Student Quality Nurturing Committee	
	• To organise Sun Kei Forum	• To organise at least 3 times	• Records of	Nov, 2020	Student Quality	

responsibility through routine and special civic activities	to understand Hong Kong issues and development situation	throughout the year with 80% of S1 & S2 students attending at least 1 forum	work	- May, 2021	Nurturing Committee	
	• To conduct flag hoisting ceremony and Students Sharing in Morning Assembly	• To conduct flag hoisting ceremony 4 times throughout the year	• Records of work	Sept, 2020 - May, 2021	Student Quality Nurturing Committee	
	• To participate in citizenship education activities and competitions	• To join at least 2 competitions	• Records of work	Sept, 2020 - May, 2021	Student Quality Nurturing Committee	
• To organise leadership training programmes, broadening leaders' horizon and exposure	• To organise leadership training workshops for All-round leader	• To organise at least 5 leadership training workshops	• Records of work	Sept, 2020 - Jun, 2021	Student Potentials Development Committee	
	• To arrange a mandatory leadership training camp	• More than 95% of All-round leaders attend training camp	• Records of work	March, 2021	Student Potentials Development Committee	
	• To conduct training for chairperson of the class union	• To organise at least 3 training workshops	• Records of work	Sept, 2020 – March , 2021	Student Potentials Development Committee	
	• To take part in a leadership training programme outside school	• To recommend 60% of leaders to join one leadership training programme outside school	• Records of work	Sept, 2020 - Jun, 2021	Student Potentials Development Committee	

Christian & Missionary Alliance Sun Kei Secondary School
2020 – 2021 Programme Proposal for Diversity Learning Grant - funded Other Programme (Gifted Education)

Subject / Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget
Chinese Language	Debate training course	To enhance students' high order thinking, debating skills and public speaking skills	<ul style="list-style-type: none"> • 12 S4 to S5 students • Nominated by Chinese Department with specific criteria 	15 lessons from Oct 2020 to May 2021	Students learn from the regular course and take part in debating competitions	Ms. Wan Kit-ping & Mr. Shum Tung-ho	HKD \$13,500 (Tutor fee)
English Language	Debate training course	To enhance students' debating skills and public speaking skills	<ul style="list-style-type: none"> • 8 S4 to S5 students • Nominated by English Department with specific criteria 	15 lessons from Oct 2020 to May 2021	Students take part in debating competitions	Ms. Tam Ka-yi & Mr. Yan Haonam	HKD \$4,000 (Tutor fee)
English Language	English-related courses offered by a local tertiary institute	To broaden students' horizons, enhance their English proficiency as well as to boost their higher order thinking skills	<ul style="list-style-type: none"> • 2-4 S4 to S5 students • Nominated by English Department with specific criteria 	Intensive summer courses in July/August 2021	Students complete the courses and fulfill the course requirements	Ms. Tam Ka-yi	HKD \$6,000 (Partial course fee)
Chemistry	Chemistry Enhancement Project	(i) To help students conduct research and develop their problem-solving mindset (ii) To provide a real-life scenario for students to apply their knowledge to solve problem with chemical knowledge	<ul style="list-style-type: none"> • 8 S4 to S5 students • Nominated by chemistry teachers with specific criteria 	15 lessons from Nov 2020 to May 2021	A display about the results of the research	Ms. Chan Chor-yan	HKD \$6,000 (cost of materials and consumables)
Physics	Tutorial for the Physics Olympiad team	(i) To enrich students' knowledge in Physics (ii) To equip students with advanced skills to solve problems in Physics	<ul style="list-style-type: none"> • 8 S4 students • Nominated by Physics teachers with specific criteria 	At least 24 hours of training from Nov 2020 to May 2021	(i) Students finish a set of assessment for each lesson (ii) Students are nominated to take part in Physics Olympiad competitions	Mr. Ho Chun-yan	HKD \$6,300 (Tutor fee)

Subject / Domain	Programme	Objective(s)	Targets (No./level/selection)	Duration/ Start Date	Deliverables	Teacher i/c	Budget
Information and Communication Technology (ICT)	Workshop on embedded system	To broaden students' knowledge in developing embedded system	<ul style="list-style-type: none"> • 4 S4 to S5 students • Nominated by ICT teachers with specific criteria 	4 lessons from Nov 2020 to May 2021	Students build their application on embedded system	Mr. Wu Kam-kong	HKD \$15,000 (Tutor fee and purchase fee)
Science KLA	Sun Kei Maker Club	To help students design the product to care the needy	<ul style="list-style-type: none"> • 4 S4 to S5 students • Nominated by Science Subject teachers based on the problem- solving skills, students' interest and enthusiasm towards product design 	5 meetings from Oct 2020 to July 2021	(i) Students complete the courses and fulfill the course requirements (ii) Students join the exhibition or community services	Mr. Chow Wing-hei	HKD \$23,500 (Tutor fee and purchase fee)
Science KLA	Sun Kei Scientific Research Team	To let students explore the latest technology in STEM education	<ul style="list-style-type: none"> • 4 S4 to S5 students • Nominated by Science subject teachers 	3 workshops from Oct 2020 to July 2021	Students complete the courses and fulfill the course requirements	Mr. Chow Wing-hei	HKD \$20,500 (Tutor fee, Hardware and purchase fee)
Robotics Team	Robotics Course	To equip students with programming skills and develop their problem-solving mindset	<ul style="list-style-type: none"> • 8 S4 to S5 students • Nominated by teachers of Science subjects 	20 meetings from Oct 2020 to July 2021	(i) Students complete the courses and fulfill the course requirements (ii) Students are nominated to take part in FIRST Tech Challenge	Mr. Chow Wing-hei	HKD \$26,000 (Tutor fee and purchase fee)
						Total:	HKD 120,800

Plan on Sister School Exchanges (2020/2021 School Year)

School: Christian & Missionary Alliance Sun Kei Secondary School

Name(s) of the Mainland Sister School (1): Shanghai Minhang Tianyuan High School Affiliated to Beijing Foreign Studies University

Date of Forming Sister School: 6/2005

(2): Shenzhen Luohu Foreign Language School

Date of Forming Sister School: 12/11/2005

(3): Shanghai Datong High School

Date of Forming Sister School: 13/4/2006

(4): Beijing Yuying School

Date of Forming Sister School: 14/6/2007

(5): Guangzhou Guangyuan Middle School

Date of Forming Sister School: 9/11/2007

(6): The Second High School attached to Beijing Normal University

Date of Forming Sister School: 19/10/2018

Part 1: Details of Exchange Activities

Item No.	Name and Content of the Exchange Activity	Intended Objective(s)	Monitoring / Evaluation	Estimated Expenditure
1.	- Video-conferencing facilities	- To facilitate cultural and academic exchange between students of Sui Kei and sister school(s) in the Mainland through video conference	- Staff meeting and IMC report	- HK\$160,000
2.	- Surplus			- HK\$150,984
			Total :	- HK\$310,984 =====

Christian & Missionary Alliance Sun Kei Secondary School
Programme Proposal on the Promotion of Reading Grant
2021 – 2022

The major objectives for Promotion of Reading:

1. Enrich reading material collection to enhance the reading exposure of students
2. Diversified reading activities to enhance students' self-directed learning abilities
3. Multi-dimensional reading experience in STEAM

Domain	Objectives	Targets (No./level/selection)	Duration/ Period	Deliverables	Teacher i/c	Budget
Library Books for Students	To strengthen students' reading habit	· All students	Sept 2020 – July 2021	Teachers and students use the teaching and learning resources	Ms. Wong Mei Ying	HKD \$51,597.50
Reading Venture	To enhance students' interest and understanding in literature	· S1 to S5 students	Sept 2020 – July 2021	Students complete the activities and fulfill the requirements	Ms. Wong Mei Ying	HKD \$3,300.00
Prizes for Reading Scheme and Programme	To reinforce the reading culture in school	· All students	Sept 2020 – July 2021	Students complete the activities and fulfill the requirements	Ms. Wong Mei Ying	HKD \$9,000
Newspaper & Magazines	To strengthen students' reading habit	· All students	Sept 2020 – July 2021	Teachers and students use the teaching and learning resources	Ms. Wong Mei Ying	HKD \$10,000
Popular Reading Award Scheme	To enhance students' interest in joining the external reading scheme	· All students	Sept 2020 – July 2021	Students complete the activities and fulfill the requirements	Ms. Wong Mei Ying	HKD \$700

School-based After-school Learning and Support Programmes 2020/21 s. y.
School-based Grant - Programme Plan

Name of School: Christian & Missionary Alliance Sun Kei Secondary School

Staff-in-charge: Ms Chan Chor Yan

Contact Telephone No.:

21916022

A. The estimated number of students (count by heads) benefitted under this Programme is 60 (including A.15 CSSA recipients, B.30 SFAS full-grant recipients and C.15 under school's discretionary quota).

B. Information on Activities to be subsidised/complemented by the Grant.

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc)	Period/Date activity to be held	Estimated no. of participating eligible students [#]			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
Tutorial service and languages training	To strengthen academic foundation of the students so as to promote their confidence and motivation in learning	90% of targeted students attend the training	- Attendance record	09/2020 – 08/2021	5	10	3	30,000	
Visits and art /culture activities	To broaden the students' learning experiences outside classroom	90% of targeted students attend the activities	- Attendance record	09/2020 – 08/2021	5	25	6	50,000	
Sports	To broaden the students' learning experiences outside classroom	90% of targeted students attend the training	- Attendance record	09/2020 – 08/2021	5	20	6	30,000	
Communication skills and leadership training courses	To enhance the communication and leadership skills of students	90% of targeted students attend the training	- Attendance record	09/2020 – 08/2021	5	10	3	10,000	
Total no. of activities: <u>4</u>				@No. of man-times	20	65	18		
				**Total no. of man-times	103				

Note:

* Types of activities are categorized as follows: tutorial service, learning skill training, languages training, visits, art /culture activities, sports, self-confidence development, volunteer service, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

**Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

Eligible students: students in receipt of CSSA (A), SFAS full grant (B) and disadvantaged students identified by the school under the discretionary quota (not more than 25%) (C)

Composite Information Technology Grant (CITG) Budget for 2020-2021

Income

The grant of this year \$490,804.00

Expenditure

Purchase of IT-related consumables (e.g. ink cartridge, toner, paper, CD, projectors' lamps) and other non-inventory IT peripheral items (such as earphones, mouse, flash drives and webcams)	\$93,500.00
Purchase of digital resource materials for learning and teaching, including annual subscription/renewal fees for licences & software, and other charges for on-line learning resources	\$67,250.00
Internet connectivity and Internet security services, including subscription of WiFi services, purchase of portable WiFi router and mobile data SIM card, annual renewal of anti-virus software and firewalls, subscription/renewal of domain names	\$86,366.00
Arrangement of maintenance services for school's IT facilities procured by government funds, e.g. maintenance or replacement of mobile computing devices	\$27,000.00
Upgrade and replacement of school's IT facilities	\$201,891.00
Total	\$476,007.00

Surplus

\$14,797.00

School Executive Officer Grant (SEOG)
Budget for 2020-2021

Income

Balance b/f	\$6120.00
The grant of this year	\$534,660.00

Expenditure

Salary in recruiting one full-time School ExO with a local bachelor's degree to assist in supervising and coordinating school administrative matters, such as to provide support to the operation of the IMC; assist in the executive functions of financial resource management; supervise and manage duties of non-teaching staff; assist in reviewing school-based mechanisms, internal administrative arrangements and requirements; assist in handling of routine school administrative matters; liaise with stakeholders of the school, etc.	\$510,540.00
MFP contribution	\$18,000.00
Total	\$528,540.00

Surplus

\$12,240.00

Christian & Missionary Alliance Sun Kei Secondary School
Life-wide Learning Grant
Plan on the Use of the Grant
2020-2021 School Year

Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
							I	M	P	S	C
							I: Intellectual Development (closely linked with curriculum) M: Moral and Civic Education P: Physical and Aesthetic Development S: Community Service C: Career-related Experiences				
Category 1	To organise / participate in life-wide learning activities										
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness (e.g. field trips, arts appreciation, visits to enterprises, thematic learning day)										
English Language	<u>English Learning Activities</u> Activities such as English Week, competitions, workshops, training programmes, visits to enterprises	<ul style="list-style-type: none">To provide students with opportunities to learn English through a series of out-of-class-activities and use the language in authentic situations	Sep 2020 to Aug 2021	S1-S5 640 students	Students' written reflection Publications by English Society	6,000	✓		✓		✓
English Language Education / Literature in English	<u>Drama Appreciation</u> Watching drama plays, with pre- or post-show workshop and learning activities	<ul style="list-style-type: none">To widen students' exposure to drama performance and enhance their understanding of how a play is developed from script to performanceTo develop students' literary appreciation and analysis skills, as well as their ability	Feb 2020 to May 2021	S1-S5 640 students	Record of work Students sharing and reflection	5,000	✓		✓		

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
							I	M	P	S	C
							I: Intellectual Development (closely linked with curriculum) M: Moral and Civic Education P: Physical and Aesthetic Development S: Community Service C: Career-related Experiences				
		to respond critically to an original play									
Mathematics	S1-S2 Mathematics Olympiad Class	<ul style="list-style-type: none"> To provide students with systematic training for mathematics competitions. Select members to represent the school to participate in different inter-school mathematics competitions. 	Oct 2020 to May 2021	S1-S2 17 students	Feedback by tutors Questionnaire by ECA	52,000	✓				
Liberal Studies	Trainings and competitions related to Liberal Studies	<ul style="list-style-type: none"> To stimulate students' active interest in Liberal Studies 	Oct 2020 to Jul 2021	S4-S6 LS students 390 students	Record of work Students' reflection	2,000					
Geography	<u>AR Sandbox</u> Analyses of the real-world terrain through AR tools	<ul style="list-style-type: none"> To enhance students' experience in real-world terrain analysis by instantly interaction. through AR presentation. 	Whole Year	Geography students 450 students	Teaching and learning feedbacks from students and teachers	50,000	✓				
Geography	Two-day Fieldwork Study Camp	<ul style="list-style-type: none"> To enhance the knowledge and skill of fieldwork study To enrich students' out-of-classroom experiential learning experience 	Feb 2021	S5 Geog students 27 students	Attendance rate Students' written reflection	6,000	✓	✓	✓		✓

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
							I	M	P	S	C
							I: Intellectual Development (closely linked with curriculum) M: Moral and Civic Education P: Physical and Aesthetic Development S: Community Service C: Career-related Experiences				
Biology	Hong Kong Biology Literacy Award	<ul style="list-style-type: none"> To stimulate students' active interest in Biology To widen their exposure in cutting-edge biological knowledge and innovation. 	Dec 2020 to May 2021	S3-S5 BIO students 6-10 students	Record of work Students' reflection	600	✓				
Cross-KLA	Academic Days and Activities	<ul style="list-style-type: none"> To widen students' exposure in knowledge of different subjects in a fun way To challenge and expand students' talents 	Oct 2020 to Jun 2021	S1-S6	Record of work	5,000	✓				
STEAM	AI Project (WWF Nature Conservation Programme and/or AI-related Programme)	<ul style="list-style-type: none"> To invent STEAM product for nature conservation To invent STEAM product using AI technology 	Oct 2020 to Aug 2021	S1-S5 8-10 students	Attendance rate Students' report / product/ presentation	40,000	✓	✓		✓	✓
STEAM	S2 Submarine STEM Programme	<ul style="list-style-type: none"> To challenge and to engage students to consider different aspects of submarine design. 	Oct 2020 to Jan 2021	S2 130 students	Students' product/ presentation	18,000	✓				
STEAM	S2 CUHK Community Care and STEM in Action Project	<ul style="list-style-type: none"> To provide students with opportunities to apply knowledge and skills in STEM in Community Care. 	Jan 2021 to Jul 2021	S2 130 students	Students' product/ presentation	5,000	✓				✓

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							I: Intellectual Development (closely linked with curriculum) M: Moral and Civic Education P: Physical and Aesthetic Development S: Community Service C: Career-related Experiences				
Visual Arts	Visual Arts Enhancement Class-Chinese painting class	<ul style="list-style-type: none"> To provide students with opportunities to learn two main techniques, “Gong-bi” and “Xie-yi” in Chinese painting. To develop students’ ability to distinguish and practise various styles and techniques of ink painting. 	Oct 2020 to Jan 2021	Visual Arts Team members, Senior form Visual Arts students 84 students	Students are required to finish at least one Chinese painting and participate in a Chinese painting competition	3,600			✓		
Visual Arts	Visual Arts Enhancement Class-Ceramic	<ul style="list-style-type: none"> To develop students’ ability to demonstrate aesthetic sensibility and creativity with the clay materials; and to apply learnt knowledge and skills to other arts disciplines and everyday life. To develop students’ ability to demonstrate problem-solving skills throughout the processes of creating ceramics. 	Dec 2020 to Mar 2021	Senior form Visual Arts students 44 students	Students are required to submit a piece of ceramic work.	7,600			✓		
Cross KLA	Student Led Conference	<ul style="list-style-type: none"> To provide students with opportunities to exchange ideas with peers, and to learn how to effectively advocate for themselves. 	Mar 2021	S1-S5 640 students	Record of work	10,000	✓	✓			

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Cross KLA	Student Led Bulletin	<ul style="list-style-type: none"> To excel students' potential in language learning To provide students with opportunities to exhibit their work. 	Jan 2021 to May 2021	S1-S5 640 students	One set of student publication will be issued.	20,000	✓				

Sub-total of Item 1.1

230,800

1.2	Local Activities: To organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes (e.g. activities on multiple intelligences; physical, aesthetic and cultural activities; leadership training; service learning; clubs and societies; school team training; uniformed groups; military camps)										
Other languages	Introductory courses of foreign languages	<ul style="list-style-type: none"> To provide students with opportunities to learn the basics of pronunciation, grammar and vocabulary of foreign languages. 	Jan 2021 to Jul 2021	S1-S3 20 students	Attendance, reflection of students and teachers' feedback	20,000	✓				
Service Learning	To organise Sun Kei Ambassador training including: receptionist skills, social skills and public speaking skill.	<ul style="list-style-type: none"> To build positive character of students, enhance students' languages skill, social skills and adaptability skills. 	Sep 2020 to Aug 2021	S2-S5 70 students	Attendance, reflection of students and teachers' feedback	3,000	✓	✓	✓	✓	✓
Leadership Training	Quality Leadership courses: online training courses	<ul style="list-style-type: none"> To nurture their leadership skills, broaden their horizons and bring their talents into full play. 	Sep 2020 to Nov 2021	All Round Leaders 70 students	Record of work	25,000	✓			✓	

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
							I	M	P	S	C
							I: Intellectual Development (closely linked with curriculum) M: Moral and Civic Education P: Physical and Aesthetic Development S: Community Service C: Career-related Experiences				
Leadership Training	Student Leaders' Camp: to subsidise the fees of accommodation , training and transportation	<ul style="list-style-type: none"> To nurture students' communication skills, broaden their horizons and bring their talents into full play. 	Sep 2020 to May 2021	Student leaders 80 students	Record of work	15,000		✓		✓	
Physical and aesthetic training activities	To take part in physical and aesthetic competition, competition fees, transportation fees, venue booking fees.	<ul style="list-style-type: none"> To broaden students' horizon, enhance their technical skills and develop their sense of belonging. 	Sep 2020 to Aug 2021	S1-S5 250 students	Record of work, feedback of teachers.	40,000	✓	✓	✓		✓
School Team Training	To organise school teams training and training camp, including coach fees, cost of friendly matches.	<ul style="list-style-type: none"> To broaden students' horizon, and to enhance their technical skills and develop their sense of belonging. 	Sep 2020 to Aug 2021	S1-S5 250 students	Attendance, record of work and teachers' feedback	60,000	✓	✓	✓	✓	✓
Music development	To develop School Choir, Symphonic Band, Symphony Orchestra and Chinese Orchestra, including tutors hiring, team building training, equipment, music exchange activities, competition fees	<ul style="list-style-type: none"> To broaden students' horizons, improve students' performing skills and build up students' sense of belonging. 	Oct 2020 to Aug 2021	S1-S6 200 students	Attendance report, Students' evaluation & reflection record	140,000	✓	✓	✓		✓
Service Learning	To subsidise the fee of 4C Youth Volunteer Leadership Project and to purchase materials for organising service learning activities	<ul style="list-style-type: none"> To broaden students' horizons and to nurture positive values and attitudes 	Nov 2020 to Jul 2021	S1-S6 18 students	Record of work	10,000		✓		✓	

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
							I	M	P	S	C
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Moral Education	Rock climbing activities	<ul style="list-style-type: none"> To enhance the autonomous ability and Self-discipline of students. To encourage students to set goals for their school life. To strengthen students' perseverance to face the challenge in the future 	Jan 2021 to Jul 2021	S1 132 students	Students survey and feedbacks from teachers.	20,000	✓	✓	✓		✓
Moral Education	Volunteer services	<ul style="list-style-type: none"> To encourage students to participate in social service learning. To establish volunteer work attitude and basic service skills. To cultivate a caring and respect culture in school campus. 	Jan 2021 to Mar 2021	S1-S3 380 students	Students survey and feedbacks from teachers	8,000	✓	✓		✓	✓
Civil Education; Experience Activity	Guided Tour of the Court of Final Appeal	<ul style="list-style-type: none"> To improve students' understanding of the history and operation of the Judiciary, and enable students to understand the history and architectural features of the Court of Final Appeal Building. 	Feb 2021	S3 40 students	Student Questionnaire Teacher feedback	1,000	✓	✓			✓

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
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Civil Education; Experience Activity	ICAC “All For Integrity” Secondary School Participation Project	<ul style="list-style-type: none"> To spread the message of honesty to the people of Hong Kong, and strive for support from all walks of life to maintain Hong Kong’s core values of integrity via different forms of activities. 	Mar 2021	S3 120 students	Student Questionnaire Teacher feedback	4,000	✓	✓			✓
Moral Education	Adventure Day Camp	<ul style="list-style-type: none"> To promote life education and guide students to think about the meaning of life. To unite students from all classes. To strengthen students’ sense of belonging to the school. 	Mar 2021	S4 120 students	Students survey and feedbacks from teachers	18,000	✓	✓			✓
Moral Education	“Learn to communicate” Workshop	<ul style="list-style-type: none"> To enhance students’ communication skill and the happiness by team building activities. To learn how to cooperate with peers and how to unite for solving challenges and difficulties. 	Feb 2021 to Apr 2021	S1-S3 30 students	Students survey and feedbacks from teachers	5,000	✓	✓		✓	✓
Moral Education;	Mei Ho House Hong Kong Spiritual Learning Project School Guided Tour Service	<ul style="list-style-type: none"> To provide students with opportunities to learn the development of public 	Jan 2021	S1-S3 40 students	Student Questionnaire	6,300		✓		✓	

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
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Civil Education		housing in Hong Kong, and to know the social and living conditions of HK in the past.			Teacher feedback						
National Education	Education Bureau Youth Military Summer Camp	<ul style="list-style-type: none"> To develop students' moral character, leadership skills, the spirit of hard work, self-discipline, discipline and unity. 	Jan 2021 to Aug 2021	S3-S5 5 students	Student Questionnaire Teacher feedback	5,000	✓	✓	✓		
National Education	Basic Law Promotion Joint Conference Basic Law Ambassador Training Program Basic Law Ambassador Training Scheme	<ul style="list-style-type: none"> To inspire students to think and analyze from multiple angles, so that they can understand the Basic Law in depth. 	Whole Year	S3-S5 5 students	Student questionnaire Teacher feedback	2,000	✓	✓			✓
National Education	Lecture by CPPCC members of the National People's Congress	<ul style="list-style-type: none"> To provide students with opportunities to understand the national conditions and the methods of communication between China and Hong Kong, the awareness of national identity is enhanced. 	Jul 2021	Whole School 752 students	Student Questionnaire Teacher feedback	1,000	✓	✓			✓
Career and Life Planning Education	Cambridge Occupational Analysts (COA) Programmes	<ul style="list-style-type: none"> To provide interest questionnaire with an associated feedback report which matches students' 	Jan 2021	S3 130 students	Record of work	3,000					✓

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
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		interests with possible higher education or career options <ul style="list-style-type: none"> To help students to make better informed decisions about their future education and career choices. 									

Sub-total of Item 1.2

386,300

1.3	Non-Local Activities: To organise or participate in non-local exchange activities or non-local competitions to broaden students' horizons										
ICT	<u>Infomatrix 2021</u> Infomatrix is an international computer project competition, born from a desire to bring the world's best IT students together. The competition is not just about promoting professional excellence; it also serves to promote intercultural dialogue and cooperation, through the involvement of students and teachers from all around the world.	<ul style="list-style-type: none"> To enhance students' ICT subject learning by participating worldwide ICT competition To broaden the horizon of student and provide them an opportunity to compete in worldwide competition To create an atmosphere of learning ICT/programming for whole school 	May 2021	S3-S5 4 students	Record of work Reflection of students Teachers' feedback	60,000	✓				
National Education; Experience Learning	Exchange Activities in Mainland China	<ul style="list-style-type: none"> To enlighten students to understand the country and the nation, care for the motherland and borders, 	Jul 2021	S1-S5	Record of work Reflection of students	40,000	✓	✓	✓	✓	✓

Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
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		enhance the national identity, understand the national conditions and care about the future development of the country, and recognize the national cultural history.			Teachers' feedback						
Cultural exchange	To organise an English Learning Tour to Brisbane / Sydney / Perth, Australia.	<ul style="list-style-type: none"> To enhance students' English languages and social skills, and broaden their horizon. 	Jul 2021 to Aug 2021	S2-S5 30 students	Record of work Reflection of students Teachers' feedback	150,000	✓	✓	✓		✓
Cultural exchange	To organise and / or recommend students to join different cultural exchange tours.	<ul style="list-style-type: none"> To broaden students' horizon, experience in cultural differences and enhance social skills. 	May 2021 to Aug 2021	S1-S5	Record of work Reflection of students Teachers' feedback	50,000		✓		✓	✓
Sub-total of Item 1.3						300,000					

1.4	Others
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Domain	Brief Description of the Activity	Objective	Date	Target Student (Level and estimated number of participants)	Brief Description of the Monitoring / Evaluation Mechanism	Estimated Expenses (\$)	Essential Learning Experiences (Please put a ✓ in the appropriate box(es); more than one option can be selected)				
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Clubs and societies (SQNC / SPDC)	To provide financial support to students taking part in life-wide learning / extra-curricular activities. Students who have received grants from the CSSA Scheme, TA grant from the SFO (full grant or half grant) or their family with any special financial difficulties are eligible to apply.	<ul style="list-style-type: none"> To support and provide opportunities for students with different social economics status background taking part in life-wide learning / extra-curricular activities and achieve whole-person development 	Sep 2020 to Aug 2021	S1-S6	Record of work	120,000		✓	✓		✓
Sub-total of Item 1.4						120,000					
Estimated Expenses for Category 1						1,037,100					

Domain	Item	Purpose	Estimated Expenses (\$)
Category 2	To procure equipment, consumables or learning resources for promoting life-wide learning		
STEAM	Equipment for Science Innovation Centre (for AI x STEM projects)	<ul style="list-style-type: none"> To complete QEF “AI x STEM” Creative Learning Project and facilitate the provision of various STEM learning opportunities for students. 	50,000

Domain	Item	Purpose	Estimated Expenses (\$)
STEAM	Equipment for Science Innovation Centre: AI Dome and immersive learning equipment	<ul style="list-style-type: none"> To facilitate astronomy education (Physics). To provide immersive simulation training environment for the cyclists through Sports Legacy Scheme (PE). To promote sport science in Physical and Aesthetic Week (Academic Week:) To showcase AI education. 	190,000
STEAM	Interactive display for Science Innovation Centre.	<ul style="list-style-type: none"> To facilitate students' discussion during the design thinking process. To enable students to give presentations and to preach their ideas in an interactive way. 	31,800
STEAM	Teaching Material and Equipment for Maker Lab: 10 sets of EV3 Mindstorm and replace old instruments	<ul style="list-style-type: none"> To provide opportunities for students to develop their creativity and imagination in robotics competition. 	40,000
STEAM	Teaching Material and Equipment for Maker Lab: SLA/DLP/LCD 3d printers, 3D laser cut printer, teaching materials and accessories (including maintenance fee)	<ul style="list-style-type: none"> To expose students to STEM related programme, for example, Submarines STEM Programme and Jockey Club STEM. To train students' collaboration and problem solving skills. 	80,000
Sports development	Sports dynamic equipment maintenance	<ul style="list-style-type: none"> Purchase and update sports equipment to strengthen students' physical activity learning. 	45,000
Music	Stage equipment, musical instruments maintenance, music appreciation activities	<ul style="list-style-type: none"> Purchase and do regular maintenance for musical instruments and different performing related equipment, so as to enhance students' music learning experience. 	50,000
Extra-curricular activities	Purchase and do regular maintenance of school team equipment	<ul style="list-style-type: none"> Purchase essential equipment for each school team (including: shoe bags, folders, badges... etc.) and maintain, replace and repair existing equipment for students to use. 	50,000
Extra-curricular activities, Moral, Civic	Purchasing equipment SK Media (Campus TV) and A.V. Service Team	<ul style="list-style-type: none"> Purchase and update the campus TV A.V. Service related equipment to strengthen students' creativity and sense of belonging. 	50,000

