Plan on Use of Capacity Enhancement Grant in 2016-2017 School Year Name of School: Christian and Missionary Alliance Sun Kei Secondary school

Number of operating classes: 24

Means by which teachers have been consulted: Staff meeting (19 Aug 2016)

Total income: \$588,202.00

Task Area	Major	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources	Success Criteria	Method of	People in
	Concern				required		Evaluation	charge
Curriculum	То	1 3 6	■ Teachers to be	Sept 2016-	Salaries for	90% of the teachers	Teachers'	Principal
Development	support	technicians to support	relieved of some of	Aug 2017	employing 2	agree that the support	feedbacks	Poon,
	teachers	teachers in lesson	their non-teaching		supporting	provided can help		Vice-principal
	in their	preparation,	workload		staff	them to apply IT		Hui
	daily	administrative work	■ Teachers to be		(including			
	work	and IT usage (for 12	relieved of some of		5% MPF			
		months)	the workload in		contribution):			
			applying IT in		\$546,000.00			
			teaching					
*Balance					\$42,202.00			

Total \$588,202.00

*Remark: Balance to be transferred to EOEBG