

## Plan on Use of Capacity Enhancement Grant in 2024-2025 School Year

Name of School: Christian and Missionary Alliance Sun Kei Secondary school

Number of operating classes: 24

Means by which teachers have been consulted: Staff meeting

Total income: \$676,994.00

Task Area	Major Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources required	Success Criteria	Method of Evaluation	People in charge
Curriculum Development	To support teachers in their daily work	Employing 1 AT, 2 IT technicians to support teachers in lesson preparation, administrative work and IT usage	<ul style="list-style-type: none"> <li>▪ Teachers to be relieved of some of their non-teaching workload</li> <li>▪ Teachers to be relieved of some of the workload in applying IT in teaching</li> </ul>	Sept 2024-Aug 2025	Salaries for employing 3 supporting staff (including 5% MPF contribution): \$676,994.00	90% of the teachers agree that the support provided can support their teaching and help them to apply IT	Teachers' feedbacks	Principal Ho, Vice-principal Ng
*Balance					<b>\$0.00</b>			
Total					<b>\$676,994.00</b>			

\*Remark: Balance to be transferred to EOEBG