

### **Plan on Use of Capacity Enhancement Grant in 2025-26 School Year**

Name of School: Christian and Missionary Alliance Sun Kei Secondary school

Number of operating classes: 24

Means by which teachers have been consulted: Staff meeting

Total income: \$609,252.00

| <b>Task Area</b>       | <b>Major Concern</b>                    | <b>Strategies/Tasks</b>                                                                                      | <b>Benefits Anticipated</b>                                                                                                                                                                       | <b>Time Scale</b>  | <b>Resources required</b>                                                               | <b>Success Criteria</b>                                                                                  | <b>Method of Evaluation</b> | <b>People in charge</b>         |
|------------------------|-----------------------------------------|--------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|-----------------------------|---------------------------------|
| Curriculum Development | To support teachers in their daily work | Employing 1 AT, 2 IT technicians to support teachers in lesson preparation, administrative work and IT usage | <ul style="list-style-type: none"><li>Teachers to be relieved of some of their non-teaching workload</li><li>Teachers to be relieved of some of the workload in applying IT in teaching</li></ul> | Sept 2025-Aug 2026 | Salaries for employing 3 supporting staff (including 5% MPF contribution): \$609,252.00 | 90% of the teachers agree that the support provided can support their teaching and help them to apply IT | Teachers' feedbacks         | Principal Ho, Vice-principal Ng |
| *Balance               |                                         |                                                                                                              |                                                                                                                                                                                                   |                    | <b>\$0.00</b>                                                                           |                                                                                                          |                             |                                 |
| Total                  |                                         |                                                                                                              |                                                                                                                                                                                                   |                    | <b>\$609,252.00</b>                                                                     |                                                                                                          |                             |                                 |

\*Remark: Balance to be transferred to EOEBG