

**Christian & Missionary Alliance Sun Kei Secondary School**  
**Work Plan on the Life Planning Education & Career Guidance Service**  
**2025-2026**

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Teacher in charge
<ul style="list-style-type: none"> <li>● To provide quality life planning education and career guidance service which are aligned with their developmental needs at different stages of growth; supported to make career decisions in accordance with their interests, abilities and orientations</li> </ul>	<ul style="list-style-type: none"> <li>● To conduct individual student planning (ISP) activities, including the use of the tests available on EDB Life Planning Information Website</li> </ul>	<ul style="list-style-type: none"> <li>● Students make rational planning about career in secondary and post-secondary period, based on reviewing their interest, abilities and aspirations from past experience</li> </ul>	<ul style="list-style-type: none"> <li>● Written report and record</li> <li>● Interview</li> </ul>	Sep, 2025 to Jul, 2026	*CWK, CPC
<ul style="list-style-type: none"> <li>● To enhance the career education activity series in lunch hour / LWLD / Post-exam activity day for different forms</li> </ul>	<ul style="list-style-type: none"> <li>● To co-operate with partner organizations in YLPA to organize Life Planning activities for various forms;</li> <li>● To provide template for class teachers to set the individual counselling time slot for each student invite guest speakers from different fields / institutes to share career-</li> </ul>	<ul style="list-style-type: none"> <li>● At least 80% of students think that the activities arouse their awareness of life planning;</li> <li>● Students are able to view challenges as opportunities for learning and growth</li> </ul>	<ul style="list-style-type: none"> <li>● Questionnaire</li> </ul>	Oct, 2025 to Jul, 2026	*CWK, CPC, LHP

	<ul style="list-style-type: none"> <li>● related experience / academic fields;</li> <li>● to introduce different job shadowing scheme, jobsite visits to different forms</li> </ul>				
<ul style="list-style-type: none"> <li>● To enhance the career education activity series in lunch hour / LWLD / Post-exam activity day for different forms</li> </ul>	<ul style="list-style-type: none"> <li>● During the subject selection consultation for Secondary 3 students;</li> <li>● Mental health elements were incorporated, with senior high school students sharing their experiences to help alleviate the stress of the Secondary 3 students in choosing their subjects</li> </ul>	<ul style="list-style-type: none"> <li>● Students are able to demonstrate self-monitoring and reflective attitudes</li> </ul>	<ul style="list-style-type: none"> <li>● Interview</li> <li>● Observation</li> </ul>	Oct, 2025 to May, 2026	*CWK, CPC
<ul style="list-style-type: none"> <li>● To empower students to make informed and responsible choices on their learning, career goals and other aspects leading to a meaningful life</li> </ul>	<ul style="list-style-type: none"> <li>● To organize alumni sharing session</li> </ul>	<ul style="list-style-type: none"> <li>● 80% of students think that the sharing help them to know more about their study options or career pathway and learn from the experience of alumni as models with similar background and interest. Their confidence and motivation are expected to be boosted</li> </ul>	<ul style="list-style-type: none"> <li>● Questionnaire</li> <li>● Observation</li> </ul>	Oct, 2025	*CWK, LHP

<ul style="list-style-type: none"> <li>● To better prepare students for actualizing individuals' potential through pursuit of their personal/career goals</li> </ul>	<ul style="list-style-type: none"> <li>● To provide statistics about S6 students' performance to class teachers</li> </ul>	<ul style="list-style-type: none"> <li>● Feedback from CT / Career teachers to students should be given to students to address the issue on time so that they can set achievable goals and discuss with CTs on SSD, and thus make necessary fine-tune;</li> <li>● Students are assisted to analyze their mistakes, seek extra help, and adjust their study strategies for the next exam, viewing the experience as a learning opportunity</li> </ul>	<ul style="list-style-type: none"> <li>● Written report and record</li> <li>● Observation</li> </ul>	<p>Sep 2025 to Mar, 2026</p>	<p>*CWK, CPC</p>
<ul style="list-style-type: none"> <li>● To empower students to make informed and responsible choices on their learning, career goals and other aspects leading to a meaningful life</li> </ul>	<ul style="list-style-type: none"> <li>● To upload articles / videos related to multiple pathways, occupations, or career stories of selected figures to eClass</li> </ul>	<ul style="list-style-type: none"> <li>● Students' understanding and awareness on the necessary attribute required for some selected occupations are improved, and they are able to set achievable goals</li> </ul>	<ul style="list-style-type: none"> <li>● Written report and record</li> <li>● Observation</li> </ul>	<p>Sep 2025 to Jul, 2026</p>	<p>*LHP, CWK</p>
	<ul style="list-style-type: none"> <li>● To introduce more chances for job shadowing scheme / job site visit</li> </ul>	<ul style="list-style-type: none"> <li>● Students can understand the real scenario of workplace, the difference with school, and they are expected to develop new skills and expand their capabilities</li> </ul>	<ul style="list-style-type: none"> <li>● Interview</li> <li>● Written report and record</li> <li>● Observation</li> </ul>	<p>Sep 2025 to Jul, 2026</p>	<p>*CPC, CWK</p>