Christian & Missionary Alliance Sun Kei Secondary School

Work Plan on the Life Planning Education & Career Guidance Service

2026-2027

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	Teacher in charge
● To provide quality life planning education and career guidance services which are aligned with their developmental needs at different stages of growth; supported to make career decisions in accordance with their interests, abilities and orientations	● To conduct individual student planning (ISP) activities, including the use of the tests available on EDB Life Planning Information Website	● Students make rational planning about career in secondary and post-secondary period, based on reviewing their interest, abilities and aspirations from past experience; ● Students gain experience to make good use of AI to acquire opinion and suggestions in an appropriate manner (such as using suitable prompts and data, verifying the comments before decision making); ● Most of the S3 students and S5 and S6 students completed the online tests	● Written report and record ● Interview ● Observation	Sep, 2026 to Jul, 2027	*CWK, CPC, LPS
● To enhance the career education activity series in lunch hour / LWLD / Post-exam activity day for different forms;	● To co-operate with partner organizations in YLPA to organize Life Planning activities for various forms; ● To provide template for class teachers to set the individual counselling time slot for each student; ● To invite guest speakers from different fields / institutes to share career-related experience / academic fields	● Students think that the activities arouse their awareness of life planning by taking actions to explore; ● Students are able to view challenges as opportunities for learning and growth; ● Students are able to state what challenges / opportunities will be brought about in the era of AI	● Questionnaire ● Interview ● Observation	Oct, 2026 to Jul, 2027	*CWK, CPC

	● To invite students to share about their experience of joining shadowing scheme; ● To invite senior form students to share about the features of different elective subjects; ● To invite representatives from different faculties to introduce their programmes	● Students are able to demonstrate self-monitoring and reflective attitudes; ● Students are able to state the factors they have to consider and to make informed judgement on subject selection	● Interview ● Observation	Oct, 2026 to May, 2027	*CWK, CPC
● To better prepare students for actualizing individuals' potential through pursuit of their personal/career goals	● To provide statistics about S6 students' performance to class teachers	● Feedback from CT / Career teachers to students should are given to students to address the issue on time so that they can set achievable goals and discuss with CTs on SSD, and thus make necessary fine-tune; ● Students are assisted to analyze their mistakes, seek extra help, and adjust their study strategies for the next exam, viewing the experience as a learning opportunity	● Written report and record ● Observation	Sep 2026 to Mar, 2027	CPC
● To empower students to make informed and responsible choices on their learning, career goals and other aspects leading to a meaningful life	● To organize alumni sharing session	● 80% of students think that the sharing session helps them know more about their study options or career pathway and learn from the experience of alumni as models with similar backgrounds and interests; ● Their confidence and motivation are expected to be boosted	● Questionnaire ● Observation	Sep, 2026	*LPS, CWK, CPC

	● To upload articles / videos related to multiple pathways, occupations, or career stories of selected figures to eClass	● Students' understanding and awareness on the necessary attributes required for some selected occupations are improved, and they are able to set achievable goals	● Interview ● Observation	Sep 2026 to Jul, 2027	*LPS, CPC
	● To introduce more chances for job shadowing scheme / job site visit	● Students can understand the real scenario of workplace, and understand the difference with school ● Students are expected to develop new skills and expand their capabilities	● Interview ● Observation	Sep 2026 to Jul, 2027	*CPC, CWK